

2023 vender application for the Sunday Farmers Market at Pioneer Town

Questions may be directed to the Sunday Farmers Market at Pioneer Town Market Manager representative, at
PioneerTownMail@gmail.com

The Sunday Farmers Market at Pioneer Town aims to support local farmers, growers, and artisanal food producers. Items allowed must be locally grown agricultural products, Colorado-made hand-crafted arts and goods, processed foods, value-added products, and concessions.

Terms and Conditions

Dates and Hours: Sundays, July 2, 2023 through October 1, 2023, from 9:00 a.m. to 2:00 p.m. weekly.

Eligibility: All applications will be reviewed and are subject to approval by the Surface Creek Valley Historical Society Board (SCVHSB) and the appointed market manager. SCVHSB reserves the right to prohibit anyone from selling at the market or prohibit any product from being sold there. These determinations will be made based on market demand, applicable laws and health codes, the Pioneer Town Farmers Market rules, and at the Board of Directors' discretion.

All vendors agree to abide by all city, county, state, and federal regulations regarding each product they sell. It is the vendor's responsibility to know the regulations. Anyone making sales at a flea market or farmers market in Colorado is a retailer and is subject to **sales tax** licensing, collection, and filing requirements with respect to each market at which they make sales. All participating vendors at the Sunday Farmers Market are required to collect and file sales taxes appropriate for the Town of Cedaredge, County of Delta, State of Colorado.

Vendor Definition: A vendor shall be any producer, farmer, rancher, gardener, baker, craftsperson, and legal business entity operating on the Western Slope of Colorado.

Value-Added Food Producers: Vendors selling prepared or value-added foods must provide proof of their Commercial Kitchen and Retail Food Establishment license or their compliance with the provisions of the Cottage Food Act.

Cottage Food Vendors: The Cottage Foods Act allows limited types of food products that are non-potentially hazardous (do not require refrigeration for safety) to be sold directly to consumers without licensing or inspection. Please refer to the Colorado Department of Public Health and Environment for specific guidelines to comply with at <https://cdphe.colorado.gov/cottage-foods-act>.

Concessionaires: Foodservice items intended for consumption at the market are permitted for sale. Concessionaires must provide a Retail Food License and current applicable permits and licenses. Foodservice utensils should be compostable. Excess vendor trash is the responsibility of the vendor to dispose of off-site.

Prohibited Items: Garage sales, flea market items, multi-level marketing products, and resale of market-ready products are prohibited from being sold. Value-added foods and crafts not produced by the seller are expressly prohibited.

Market Weather: The Farmers Market will run rain or shine. However, the market may close at the market manager's discretion to keep our vendors, visitors, and shoppers safe if inclement weather sets in.

Vendor Booths, Space Assignments, and Appearance: The market manager assigns spaces to vendors to be used for the season. Each vendor must display a sign identifying the business name and location of the business.

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Tents, Canopies, Umbrellas, and Potential Hazards: Each vendor is responsible for ensuring their space is safe. All tents, canopies, and umbrellas must be weighted or tied down with at least 40 pounds of weight on each corner. Equipment and products should also be securely displayed.

Vendors Conduct: All vendors will be required to supply all their equipment, product, signs, tables, chairs, canopies, tent weights, etc. needed for their product sales and setup.

- Vendors are expected to conduct themselves in a business-like manner and present a hygienic, family-friendly personal appearance to reflect positively on the market.
- Each booth must have someone in attendance to always manage operations.
- There is no smoking allowed in the market area by vendors.
- Any grievance regarding another vendor should be directed to the market manager in writing outlining grievance details. The market manager will address the issue with the parties concerned to settle the matter.
- Vendors are expected to attend the market each Sunday and are required to notify the market manager at least one day before the market if they cannot attend.

The Pioneer Town Parking lot on Hwy 65 is reserved during market hours for market patrons, NOT Vendors. Vendors may drive in and drop off their equipment at their assigned space and then park their vehicle in the designated parking lot behind Pioneer Town (Chapel of the Cross lot) before setting up.

Vendors must arrive with enough time to set up and be ready to sell at 9:00 a.m. Vehicles will not be allowed in the market area during the selling hours and vendors are required to stay the entire market. All vendor automobiles must be removed from the market area by 8:50am. Late arrivals not be allowed to set up their space.

Vendors should pack up their equipment before bringing their vehicle in to load at 2:00 p.m.

Please leave your space as you found it, free from trash.

Insurance: All vendors are required to carry current general product liability insurance and shall be required to provide the market manager with evidence of such coverage. A minimum of \$1,000,000 coverage listing Surface Creek Valley Historical Society dba Pioneer Town as additional insured.

Registration: Prices includes required SCVHS business level membership cost of \$75 and all member benefits (Note: day rate when available is \$20 per day) Payment can be made by check or credit card at Pioneer Town. Checks can be mailed to PO Box 906, Cedaredge, CO 81413

FEES	Price	Quantity	Total
Single Space: 10' X 10'	\$100		
Double Space: 10' x 20'	\$150		
Option: Add Electricity (please provide your own extension cord and surge protector)	\$50		
TOTAL Amount Due			

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Please read carefully and complete each applicable line. Submission of any application acknowledges that applicant has read the market rules and agrees to abide by those rules of conduct. All vendors are required to carry product liability insurance and shall be required to provide to the market manager evidence of such coverage for the term of the 2021 market dates. Proof of liability insurance must be on file with the market manager with a minimum \$1,000,000 coverage, listing Surface Creek Valley Historical Society dba Pioneer Town as additional insured. To pay by check, please PRINT this completed form and mail with payment payable to SCVHS to SCVHS, P O Box 906, Cedaredge, CO 81413 Copies of Insurance listing the Surface Creek Valley Historical Society, and appropriate licenses can be sent to SCVHS at P O Box 906, Cedaredge, CO 81413, or submitted by email to PioneerTownMail@gmail.com

I accept the Terms of Service, Community Guidelines and Privacy Policy

Signed _____ Date _____

Contact information (Required)

Name of Business
Name of Contact
Job Title
Email Address
Cell phone
Emergency Contact

Work Address
City, State and Zip:
Colorado Sales Tax ID # *(required)

What do you sell? (Please circle all that apply)

Meat/ Poultry Produce / Fruits Eggs / Dairy
Prepared Foods Arts/ Crafts Other (describe)

Describe any equipment that you intend to use during the market. (i.e. Generator, Charcoal grill, Propane, etc.)

Certifications (copies of required certifications must be on file with the market manage) (Please circle all that apply)

GAP Serv Safe Cottage Foods Egg safety
Retail Food License Safety Training