

February 15, 2023

Surface Creek Valley Historical Society Board Meeting.

The Virtual meeting was called to order at 5:30 P.M. by president Jerry McHugh. Because of road conditions, Board members participated via ZOOM for the first segment of the meeting and by Google Meets for the second segment. Those participating were Jerry McHugh, Sheri McFadden, Brooke Toothaker, Donna Aragon, Diana Clayton, Susan Albertson, and guest Andrea Klouser.

The agenda was approved as presented. Because the minutes of the January meeting were not shared with Board members, the minutes must be read and approved or corrected via email.

Jerry shared the financial reports that were available, but he has not received year-end statements. He noted that the Society held about [REDACTED] less, due mostly to capital improvements. Also, income was down by about [REDACTED], but this decrease was because of refunds of lifetime memberships that were donated by people who wanted the funds to go to saving and moving the old Short Branch building. The building was ultimately demolished, so the funds were returned to those who requested refunds.

So far, no one has expressed an interest in serving on the Board of Directors for the Surface Creek Valley Historical Society. One position is open. Sheri suggested that nominations be taken at the Annual Meeting to be held on February 25.

Review of the revised bylaws: Greg Hart prepared revisions of the SCVHS Bylaws, including a section that details information regarding the Historical Preservation Committee. Several items were highlighted for discussion.

Jerry noted that the positions of secretary and treasurer of the Board are not required to be members of the Society.

Some discussion of reorganizing the membership sections followed. Clarification is needed for payment of dues. The current Bylaws state that membership is collected January through May, with anything from October on be attributed to the following year. This seems confusing.

Under Directors and Officers, number 5, the Bylaws state that meetings are to be held quarterly. Sheri suggested that the item be amended to state that the meetings will be held monthly, or less often if deemed in the best interest of the Society.

Number 6, under the same section could be restated: The Board may designate and Advisory Council. They shall serve in an advisory capacity only, with not voting power.

Section VII :Duties of Officers and Directors : Donna noted that an amendment is required in item 4, detailing how monies shall be paid out. The Society is currently not in compliance with this section. Some discussion followed, but the item was tabled until the March meeting.

Jerry will send a new copy of the Bylaws, including the Preservation Society additions.

(Note: will the revised Bylaws be presented at the Annual meeting?? Do they need to be ratified by the general membership?)

Jerry asked that the Board moved forward on creating a formal budget for the coming year. Donna will ask the bookkeeper for a copy of the year-end report so that some information can be used to begin forming a new budget.

Membership: Jerry asked that everyone make their reservations for the membership dinner so that accurate numbers can be submitted to the caterers.

9 New memberships are in, a total of 80 memberships right now, and 79 remain unrenewed.

At the member dinner, Jerry would like to present a report of the capital improvements made this year.

It was moved and seconded to purchase lumber for the decking on the porch from Perry Reed. Motion passed.

Lumber for the Stolte Shed flooring has been delivered. Work on this project will commence on Saturday morning, the 18th, at 10:00.

Roofing for the Coalby Store: it was moved and seconded to approve the bid presented by Luke Hamilton for metal roofing.

The Zoom portion of the meeting ended, and the Google portion commenced as Executive Session.

Jerry reported that as a result of the Wedding Expo, 5 new bookings for weddings were received. Congratulations to Brooke for her work on this project.

Donna reported that Kristen cannot locate funds (earmarked for the Eckert Cemetery project) that were donated through Facebook. Jerry will look into this, but stated that it is probably an issue of timing, but the funds will be paid.

Donna reported that the Society must carry Workmen's Compensation for Brooke Toothaker. She will contact Pinnacle to make sure this happens.

Donna also stated that Brooke has completed an audit of rental contracts and discovered that 9 refunds had not been paid. All but one of those has been corrected. One is still due to Tracy

Munson, but her contact information is incorrect. Jerry will look into this and attempt to find her email.

It was moved and seconded to pay an [REDACTED] bonus to Brooke Toothaker, as per the agreement that she would be awarded a financial bonus based on increase of rentals (calculated by comparing Aug – Dec of 2021 to Aug – Dec of 2022).

Tyler Curtis has not presented an invoice for his work. Donna will look into this.

At the January meeting, discussion of rental contracts and refunds was tabled, but due to time constraints, the issue is tabled again until March. Also tabled: discussion about including other incentives for membership (regarding other historical society groups in the area). Note: discussion regarding the gas stove was also not addressed.

S&E Ward has submitted two invoices for snow removal so far ([REDACTED] each snow event). Perhaps Peterson Excavating will be able to continue this work as spring approaches.

The meeting was adjourned. The next meeting will be held on March 14 at 5:30 P.M.

Respectfully submitted,
Sheri McFadden