



SURFACE CREEK VALLEY HISTORICAL SOCIETY, INC.
P.O. Box 906
CEDAREIDGE, CO 81413

COLLECTIONS POLICY

Purpose

The Surface Creek Valley Historical Society is dedicated to the acquisition, preservation, interpretation and exhibition of the information and materials primarily deriving from or relevant to the social and natural history of the Surface Creek Valley. Society collections are used for exhibition, research, and other educational purposes.

Accessions

The Society will only collect those objects of the above nature that it is able to care for and use in a manner acceptable to the museum profession at large. The Society cannot engage in indiscriminate acquisition. Accessions must be the best available at the time, fill a recognized deficiency or upgrade existing collections, and be adequately documented as determined by the appropriate curator, who maintains direct responsibility for his/her division. The age of the object(s) should fall within the 1880–1950 Museum target time frame, unless determined by an appropriate curator to be otherwise appropriate for the Museum.

Gifts to the Society are considered outright and unrestricted donations to be used in the best interest of the Museum. Any exception, when required, may be made by the appropriate curator only with approval from the committee overseeing accessions. Donors must declare in writing that they have full ownership of item(s) donated and have complete authority to make said donation.

Because the Society periodically changes exhibits, no object can be considered on/for permanent exhibit. Accessioned objects may be used for exhibition, study, research, loan, examination, or de-accession.

Collections shall be available to the public in such a manner that their integrity and well being will be best preserved. The care and safety of collections shall be the direct responsibility of the Society.

Donations to the Society are tax deductible, but the Society shall not appraise donations for tax purposes. Nor shall the Society staff appraise items as a service for visitors. For the protection of the donor, it is recommended that appraisals be accomplished by a disinterested party before the item is conveyed to the Society. A copy of such appraisal is requested by the Society.

De-accessions

Objects which do not contribute to the purpose and goals of the Society are liabilities and subject to removal from the collections. Possible examples are duplicate, irrelevant, or badly deteriorated items. Society ownership of any item must be established before said items may be de-accessioned.